



Republic of Serbia
Autonomous Province of Vojvodina
Municipality of Kanjiza
President of the municipality
Bpoj/No.: 000947578 2024 08480 004 000 400 046
Date: 24.9.2026.
Kanjiza

Interreg VI-A IPA Hungary-Serbia Programme

Project: Joint efforts for risk prevention and cross-border coordination in disaster management

Acronym: JERICO

Reference no: HUSRB/23L/11/003

Minutes of the clarification meeting and site visit

Tender: Renovation and extension of Horgoš Fire Station and Training Center for project JERICO

Publication reference: HUSRB/23L/11/003/P2-TD05

Date of the meeting and site visit: 24 September 2026

Meeting venue: Municipality of Kanjiža, Glavni trg 1, 24420 Kanjiža, Republic of Serbia

Site visited: Fire station building in Horgoš

The Municipality of Kanjiža organised the meeting to introduce the planned works and the tender clarification procedure, followed by a visit to the fire station in Horgoš. Three company representatives attended. No questions were raised, and all three participants received certificates of attendance.

Participants

The following company representatives signed the attendance list:

Company	Representative
AKOŠ COMPANY, Horgoš	Nađ Akoš, owner
FORM INŽENJERING	Miroslav Atić
Arhikom d.o.o., Novi Sad	Filip Rajačić

Opening and presentation of the works

Mr. Jožef David, Project Manager, welcomed the participants on behalf of the Municipality of Kanjiža and introduced the JERICO project and the purpose of the meeting. Mr. Ištvan Konc, Civil Engineer at JPKU "Komunalac" Kanjiža, presented the planned works on the renovation and extension of the fire station and training centre.

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Tender procedure and deadlines

Participants were informed that detailed clarification requests should be submitted by email in English, quoting the tender reference and title. Mr. Nikola Todorov was identified as the contact for questions concerning tender preparation and submission, and Mr. Ištvan Konc for technical questions.

The following deadlines were recalled during the meeting:

Procedure	Date and time
Submission of clarification requests	14 October 2026 at 13:00
Publication of questions and official replies	By 27 October 2026
Submission of tenders	4 November 2026 at 13:00
Public opening of tenders	10 November 2026 at 11:00

Participants were advised that the questions and official replies would be published on the Municipality of Kanjiža website, in the same location as the tender documents, so that all prospective tenderers would have access to the same information. They were asked to check the website regularly.

Questions and certificates of attendance

None of the three participants raised a question or requested clarification during the meeting. All three were primarily interested in the forthcoming site visit and the opportunity to see the fire station building in person.

Certificates of attendance were completed and handed to all three participants before departure for the site. The participants were reminded to include the certificate with their tender.

Site visit

Following the meeting, the participants proceeded to Horgoš and visited the fire station building covered by the tender. The visit enabled them to view the existing premises and become familiar with the site of the planned renovation and extension. No questions were raised during the visit.

Prepared by

Mr. Jožef David
Project Manager
Municipality of Kanjiža

Signature: _____

Supporting documents: Agenda



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AGENDA – CLARIFICATION MEETING AND SITE VISIT

Tender for: Renovation and extension of Horgoš Fire Station and Training Center for project JERICO

Publication ref.: HUSRB/23L/11/003/P2-TD05

24th September 2026

Meeting point: Municipality of Kanjiza, Glavni trg 1. , 24420 Kanjiža, Republic of Serbia

<i>Time</i>	<i>Agenda</i>
10:00 – 10.15	<i>Arrival of participants & signature of the registration list</i>
10:15 – 10:30	<i>Opening of the meeting and welcome words Mr. Jožef David, Project manager</i>
10.30 – 11:00	<i>Information session on planned construction and procedural details Mr. Ištvan Konc, Civil Engineer at JPKU "Komunalac" Kanjiža</i>
11:00 – 12:30	<i>Visit of the locations for the future: Renovation and extension of Horgoš Fire Station and Training Center</i>
12:30 – 12:50	<i>Signing of certificates of attendance</i>
12:50-13:00	<i>Closing of the Site visit</i>

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